OWNERSHIP SERVICES TECHNICIAN I

JOIN OUR TEAM

Essential Job Functions

- Reads and interprets legal descriptions of real property as contained in a variety of deeds and other documents and compares with cadastral maps to identify the location of the property and the Assessor's parcel number.
- Verifies that grantors' names, as given on conveyances, agree with Assessor's records, and enters grantees names in appropriate records in accordance with established procedures and guidelines.
- Traces routine chains of title to determine ownership of property.
- & more!

READY TO APPLY?

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More Info Here

Applications will open for submission on Thursday, October 16, 2025 at 8:00 a.m. (PT) until Wednesday, October 22, 2025, 5:00 p.m. (PT).

